



# Rajiv Gandhi University of Health Sciences, Karnataka

4<sup>th</sup> 'T' Block, Jayanagar, Bangalore - 560 041

**Dr. M. K. Ramesh**  
**Registrar (Evaluation)**

**Ph: 080 – 26961930, 26961903 Fax: 26961931**  
**Email- registrareva@rguhs.ac.in**

**Reg(E)/Pre-Exam/UG/July/2018**

**Dated: 26/04/2018**

## **FEE NOTIFICATION**

<b>Sub:</b>	Conduct of MBBS & BDS Theory Examinations during July – 2018
<b>Ref:</b>	Reg(E)Exam/UG/ July-2018, dated 26.04.2018

The Medical & Dental Under Graduate Theory Examinations will be held from  
**03<sup>th</sup> July 2018.**

Sl. No	Faculty	Year
1	MBBS	I, II, III Phase Part I & Part II
2	BDS	I, II, III, IV Part I & Part II

## **Schedule for compliance of the institutions**

1.	Date of Issue of Application forms to the colleges	01.06.2018
2.	Last date for payment of Examination fee by the students	08.06.2018
3.	Last date for submission of filled Application Forms by the colleges to the University	13.06.2018
4.	Last date for payment of examination fee by the students with fine of Rs. 100/- upto	18.06.2018
5.	Last date for payment of Examination fee by the students with fine of Rs. 200/- upto	21.06.2018
6.	Last date for submission of filled Application Forms (with fine) by the colleges to the University	23.06.2018

## **Fee Structure**

1	Examination Application form	Rs.200/-	To be paid by all the candidates Including SC, ST & Cat-I
2	Marks Card Fee	Rs.300/-	
3	MBBS/BDS	Rs. 750/- per paper (Including both QP Codes in single paper)	
4	Provisional Degree Certificate	Rs.600/-	
5	*Convocation Fee i. Indian Nationals ii. Foreign Nationals	Rs.2000/- Rs.4000/-	

**By Order,**

**Sd/-**

**Dr. M.K. Ramesh**  
**Registrar (Evaluation)**

### 1. Internal Assessment (IA):

The I.A. marks (**Freezed Copy**) of the following faculties should be sent to the Register [Evaluation], RGUHS, Bangalore.

#### 1. Medical & Dental

I.	Last date for Online Submission of Internal Assessment Marks [Statement of Internal Assessment marks of both regular & repeater students].  Note: Submitting Freezed Hard copies of IA Marks to RGUHS is Mandatory. Copy of the same must be kept under safe custody of the Principal and should be produced on demand by the University.	<b>25.06.2018</b>
II.	Submission Freezed Hard copies of I.A. Marks with a Fine of Rs. 10.000/-	<b>28.06.2018</b>
III.	Submission Freezed Hard copies of I.A. Marks with a fine of Rs. 20.000/-	<b>03.07.2018</b>

### INSTRUCTIONS TO THE STUDENTS

1. Final year Students are required to pay the PDC and convocation fee along with the examination fees.
2. The failed students [**repeaters**] **need not pay the marks card fee** as per circular No. REP/Exmn/M.C/4/01-02, dated 24/07/2001.
3. The failed final year students [repeaters] need not pay the PDC fee and convocation fee as if it has been paid by the students in the earlier examinations. If any revision in the fees structure in respect of Marks card, PDC and convocation fee, then such difference amount should be paid by the students.
4. The fee once paid **cannot be refunded or readjusted** under any circumstances.
5. Change of Examination centre is not permitted.
6. Those students who are appearing for multiple years of examinations will have to pay application form fee separately for every year.

### Instructions to the Principals / Heads of the Institutions

#### 1. Attendance:

The Principals of the Colleges are required to furnish attendance of all the candidates by calculating the attendance up to the last working day of course/term. **There no provision for condonation of Attendance.**

2. SC/ST, Category-I and Management Quota students also have to pay all the applicable examination fees, as per the following orders.
  - i. Letter of Director of Medical Education No.MEH (3)/22/2002-03, dated 27/03/2003.
  - ii. Circular of RGUHS dated 22-11-2004 and Ref No. Reg (E) / SC / ST / AR – 04 / 08-09 dated 10/02/2009.
  - iii. Reference letter No.REG/EX-II/SC/ST/BCM 59/2003-04 dated 18.11.2003 respectively.
3. All Repeaters candidates including SC/ST/Category –I of all faculties are not exempted from the payment of examination fees as per the Government letter vide No.SWL 229, BCA 80, dated 16/12/1982.

The Institution **should not collect Examination fees from the Ineligible candidate** such as who have failed in IA marks and who are having shortage of attendance as per the ordinances.- (For the eligibility to appear for examination, Heads of the Institution may refer to RGUHS Ordinances/ Notifications).

4. Submitting Freezed Hard copies of IA Marks, which are uploaded online to the RGUHS is Mandatory. Copy of the same must be kept under safe custody of the Principal and should be produced on demand by the University.
5. The "I.A Marks" received after the above date will not be considered for declaration of result for which the Principal is solely held responsible, as per the RGUHS Circular No. Ex-I/UE/IA/Marks/105/98-99 dated 21-12- 1998.
6. Filled application forms should be signed by both the candidates and the Principal in the required places. Photo generated in application forms should be attested by the Principal. Kindly note facsimiles should not be used for signatures.
7. The Principal should verify all the filled application forms eligibility of students and submit to the Registrar (Evaluation) on or before the specified dates by insured post or authorized person. The principal will be held solely responsible if in eligible candidates are permitted to write examination.

The Principals of colleges should collect the fee from each candidate and send a financial statement showing the details of name of the candidates, Register Numbers, Subject appearing and fees paid receipt along with online transaction ID / Reference No ( Fee paid online printout receipt ) etc., "in triplicate".

**The Principal should submit the list of candidates who have not filled application form in separate cover along with filled application forms**

#### **MODE OF FEE PAYMENT**

1. All fee payment shall strictly be through online college portal only.
2. RTGS/NEFT/Cheque / Pay Orders / Demand Drafts will not be accepted from 01.04.2015 as per circular No.RGU/FO/PYT-GTW/2014-15 dated 10.02.2015.
3. The University will not claim the examination fees from the social welfare, backward class and minorities Dept / Corporation.
4. The Principals shall send **separate statements for Convocation Fee and Provisional Degree Certificate fee, collected from the students who are appearing for the Final Year Examination with details** such as Register Number, Name of the Candidate, Amount paid, and send a Online Payment Receipt for the consolidated amount in favour of the Registrar (E).

Please notify all the Communications issued by the University especially, Examination Notification, fee structure, Time Table etc., prominently on the Notice Boards of the institutions and hostels for the benefit of the students. **Internal Assessment marks and attendance of all the Students shall be displayed on the Notice Boards for the benefit of the students without fail.**

**This Information is also available at website [www.rguhs.ac.in/](http://www.rguhs.ac.in/)  
[www.rguhsqp.com](http://www.rguhsqp.com)**

**By Order,**

**Sd/-**

**Dr. M.K. Ramesh  
Registrar (Evaluation)**

**To:**

All the Principals of Medical & Dental Colleges affiliated to RGUHS

**Copy to:**

1. P.A. to Vice – Chancellor \ P.A. to Registrar
2. Finance Officer RGUHS / Audit Officers
3. All the Officers of the, RGUHS
4. Branch Manager, RGUHS Ext. Counter SBM, Jayanagar, Bangalore – 560041
5. Regional Centers – Belgaum & Gulbarga
6. Guard File.