



# RAJARAJESWARI MEDICAL COLLEGE AND HOSPITAL

#202, Kambipura, Mysore Road, Bengaluru - 560 074

A Constituent Institution of Dr. M.G.R. Educational and Research Institute, Chennai, India  
(Deemed to be University)



## STUDENT RULES AND REGULATIONS

### Discipline:

Discipline is the foundation on which the institution functions. As students of the prestigious College, it is incumbent on all to develop self-discipline of the highest degree. It should, therefore be the endeavor of every medical student to observe all the rules and regulations as a matter of habit rather than fear of the consequences. Students will at all times, conduct themselves with proper decorum and cultivate correct manners and etiquette.

### Mode of Address:

While addressing officers, medical students will use the word "Sir/Madam" and in a manner which will show proper respect.

### Prohibition of Ragging :

Any form of ragging is strictly prohibited in this institution which includes abusing, harassing, ill-treating, man-handling, bullying or awarding undignified or unauthorized punishment to a student by any other student. Anti-ragging cell will take strict disciplinary action against any student indulging in ragging and he/she may be expelled from college.

### Dress Code:

Clean White Apron, ironed & fully buttoned with Name Plate (identity card issued by the institution) will be worn by all students over dress compulsorily during theory, practical, dissection, ward work & field work. At other times it should be neatly folded and carried.



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**For Boys :** Boys should wear formal dress, shoes & clean shaven

**Not permitted:** Jeans, T-shirt, sport shoes, floaters, slippers, ear-piercing, body-piercing, body tattooing, fancy hair style, caps, and sunglasses.

**For Girls :** Girls should dress decently as mentioned below :

## **Formal dressing**

- Salwar-kameez with dupatta
- Knee length kurta with Patiala & duppatta
- Long kurta (below knee) /anarkali with full length leggings & duppatta
- Saree (cotton /silk/simple synthetic)
- Well groomed hair tied either as pony/plait & should be off the face
- Clean & well trimmed nails
- Accessories which can be worn – watch, ear studs/small earrings, one or two bangles, short neck chains
- Formal shoes /sandals
- No religious attire which reveals the identity of religion like Burkha, hijab etc. is permitted.
- Sleeveless kurtis to be avoided.

**Not permitted :** western wear/ tight fittings tops, fancy sarees - blouse, fancy hair accessories/ colouring/ hairstyle/ flowers, bright makeup (flashy lipsticks/mascara/eye shadow), body tattooing, ornaments –jingling anklets/large earrings, heels more than 2 inch /floaters/fancy slippers



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**Both Boys and Girls have to ensure that appropriate, decent dress should be worn within the campus at all times. The college shall not be held responsible for any consequences arising out of the students outside campus activities.**

## **Classroom discipline:**

- Attendance/ Biometrics or both will be taken for each lecture and practical classes.
- Students are permitted to remain in the lecture rooms only during the hours of instruction.
- The students should strictly behave during the working hours. If any student is found to be misbehaving, then appropriate strict action shall be taken.
- Carrying Mobile phones is strictly prohibited in the class rooms and academic areas, if found it will be confiscated.
- Students should have their own prescribed text books, instruments etc.
- Every student to whom books or other property like glasswares/ apparatus/instruments are issued, they shall be held responsible for keeping it in good condition. In the event of books/apparatus being lost or damaged, they shall be required to replace it or pay its cost.
- Students are responsible for the safe custody of their personal belongings.
- Edibles are not allowed inside the lecture/practical halls. The food brought from Café Coffee Day outlets shall not be consumed inside the classrooms, teaching areas etc.



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## Attendance:

- Regularity and punctuality in lectures, demonstrations, practical, clinical and assessments are compulsory.
- Students, who do not maintain a satisfactory academic standard and conduct, will not be allowed to appear in the University examinations and will not be allowed to hold any office in the College or participate in any extracurricular activities.
- Minimum required attendance as per the regulations of the University is 80% for appearing in the university examination.

## Examinations:

- Class tests/ Internal examinations:- written, practical and viva will be conducted regularly to assess the student's progress.
- Marks obtained in these examinations will be taken into consideration in determining the eligibility for appearing in the University examinations.
- The student should abide by the rules set by the University for examination; any candidate violating these rules will be subjected to disciplinary action.

## Damage:

Students will not deface, mutilate or damage any building or property belonging to the College or individual or cut/up- root any plants or trees especially in the college or hostel premises. Students will not damage or deface desks, tables, seats and any other furniture within the institution.



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## Strictly forbidden in any part of the college campus are:

- Possession or use of alcoholic beverages and narcotic substances.
- Smoking, tobacco, pan masala etc..
- Gambling.
- Possession or use of firearms or any lethal weapons.
- Use of vulgar language and indulging in violence.

## Correspondence/Communication

- Students are forbidden to address directly, the higher authorities or Government. Direct communications intended for any higher authority must be submitted through the Dean / Principal who will forward them if it is found desirable.
- A Student wishing to meet the Dean/Principal or desiring to refer a matter to higher authorities will do so through proper channel.
- Students should address all hostel related matters to the warden first and then to the Dean / Principal.
- For any personal problems of distressing and confidential nature the students may directly approach Mentors, Wardens, Dean and Principal.
- Guests or Dignitaries invited to the campus for any functions will be decided by the Dean / Principal and College Committee of Management.



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## Employment/Business:

- Medical students are not permitted to take up any type of full time/part time employment or indulge in any kind of business during the course.

## General rules

- The College does not hold itself responsible for debts incurred by the Students.
- Students are not allowed to display any notice(s)/posters/banners within the Institute, without prior permission from the office of the Dean / Principal. They are also forbidden to communicate with any outside agency / authority directly. All such communications must be submitted through the Principal, who will forward these to the office of the Chairperson, if considered desirable. Any student infringing this rule may be suspended.
- The College reserves the right to make changes in the Guidelines, Fee Structure or any other information at any time without prior notice. The decision of the College shall be binding on all.
- College fees must be paid in full by the dates specified by the College. The students and the parents are fully aware of the consequences of not paying the fees on time.

Violation of these rules and regulations is viewed by the authorities as serious offence and in the first two instances fine may be levied depending upon the severity of the offence. Repeated offences may lead to disciplinary action leading to suspension/ expulsion from the college. The College management has the full rights in determining the punishment.